

Kildare Local Action Group

Minutes

Held at 11:00 am on Wednesday 27th September 2017

At Áras Chill Dara, Naas

STRICTLY CONFIDENTIAL

Members in Attendance:

Statutory	Non-Statutory
<p>Local Government Elected Members Cllr. Fintan Brett Cllr. Mark Wall</p> <p>Local Government Officials Peter Carey, LCDC Chairperson & Chief Executive KCC Jacqui McNabb, Head of LEO</p> <p>State Agencies</p>	<p>Partnership Companies</p> <p>Local Community Interests Anthony Egan, Chair, C&VF Lisa Baggott, Co-ordinator SWRDATF Sarah Shakespeare, Manager, Teach Dara Allan Shine, CEO, County Kildare Chamber</p>

Also in Attendance: Sonya Kavanagh (Chief Officer LCDC); Susan Bookle (Co-ordinator LCDC); Marie Kane (Administrator LCDC); Helen Mulhall (CKLP); Pat Leogue (CKLP)

Apologies: Cllr. Suzanne Doyle; Dermot O'Donnell (C&VF); David Walsh (An Taisce); Mary Waters (IFA); Eoghan Ryan (DSP); Patricia Finlay (Tusla); Sean Ashe (KWETB)

1. Minutes and Matters Arising

The minutes from the LAG meeting on 5th July 2017 were noted and approval was postponed to the next LAG meeting in November.

2. Evaluation Committee Update

Sonya Kavanagh outlined that the LEADER Evaluation Committee has been formed. Sonya highlighted the following in relation to the Committee:

Item	Update	Action
Membership	The Evaluation Committee membership was circulated to the LAG as part of the terms of reference for the Committee.	<i>The membership of the Evaluation Committee was approved by all LAG members present.</i>
Training	A half day's training programme for the Evaluation Committee and LAG members took place on the 13 th of September.	<i>A copy of the training slides will be distributed to all LAG members</i>
Assessment of Tourism Applications	The Evaluation Committee met to assess Tourism applications on 18 th of September. It was initially anticipated that the recommendations would be brought to the LAG today but Article 48 checks are required in advance and therefore approval cannot take place until this is completed by Pobal.	

3. Update on Progress to date and Proposed Next Steps - CKLP

Helen Mulhall and Pat Leogue from CKLP made a presentation on progress to date (Appendix 1). Helen outlined that the full CKLP LEADER team are now in place since August. The main areas discussed as follows:

Item	Update	Action
Tourism Projects	11 Tourism applications were received by CKLP. The Evaluation Committee approved 6 applications and 5 were ready to be processed on the system for Pobal to carry out their Article 48 checks which are currently ongoing. The total grant application for the 5 projects is for €132,405	<i>It is planned to have Tourism projects ready for LAG approval at the next LAG meeting on 22nd November 2017.</i>
Enterprise Development/Renewable Energy Projects	14 Enterprise Development/Renewable Energy Projects were received by CKLP. These will be presented to the Evaluation Committee for review in October and it is planned to have the projects ready for presentation to the LAG for approval in January 2018.	
Targeted v Rolling Calls	Circular 15/2017 outlines that the minimum number of targeted calls is reduced from 4 to 1 per annum. Helen outlined that promoters are experiencing difficulties meeting complex application requirements by the targeted calls	<i>It was agreed in principle by LAG members to change to rolling calls for the remainder of the year</i>

	<p>deadlines. CKLP proposed that Kildare change from targeted to rolling calls for the rest of 2017 especially for the next Community Facilities call. Pat Leogue added that they have not received the number of projects anticipated and Helen said the most efficient way to spend the budget is to work closely with promoters on a rolling call basis. Helen added that if they have rolling calls they could meet directly with promoters as opposed to running workshops, promoters could set their own timelines similar to the LEO model.</p>	<p><i>as this is in accordance with Circular 15/2017. Expressions of Interest will continue to have a deadline. The calls will still be thematic as CKLP can't have another call for Tourism, Enterprise, Renewable Energy projects for six months.</i></p>
Budget	<p>It was agreed that a budget review for 2017/2018 will need to take place in advance of the next LAG meeting. It was suggested that the programme might need to have a few very dedicated projects in 2018</p>	<p><i>CKLP to present a budget proposal to the RDP subgroup for review in advance of the November LAG meeting.</i></p>
RDP Programme	<p>It was requested that the LAG review the priorities for 2018 at their November 22nd meeting</p>	<p><i>It was agreed that CKLP would present details of priorities and an implementation plan for 2018 at the next RDP Subgroup meeting. This will be reviewed by the LAG at their meeting on 22nd November.</i></p>
Operating Rules	<p>Helen outlined some anticipated updates from the Department as follows:</p> <ul style="list-style-type: none"> - Consolidated Operating Rules to be circulated - Remaining circulars from the May 2017 Forum with Minister Humphries - Standardised Application Form and Templates 	<p><i>Any updates to the operating rules or guidelines will be reviewed at the next RDP Subgroup meeting.</i></p>

Signed:

Mr. Peter Carey

LAG Chairperson

APPENDIX 1

Rural Development Programme

Implementing Partner Update

Kildare LCDC/LAG

27/09/2017



Since July...

- Staff team established
- Evaluation Committee : established, trained and met
- Scoping of Strategic Projects
- Project file templates
- Rural Tourism call
- Enterprise and Renewables call



Rural Tourism Targeted Call



Targeted Calls	No Projects	31-Jul	7-Aug	14-Aug	21-Aug	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec
RT Applications Received	11																						
RT Assess validity feedback	11																						
Assess Eligibility & Viability	6																						
ER Applications Received	14																						
Forward to Evaluation	6																						
Committee Training																							
ER Assess validity/feedback	14																						
Evaluation Meeting	6																						
Assess Eligibility & Viability																							
IP update IT system and	5																						
Pobal A48 Check																							
Forward to Evaluation																							
Evaluation Meeting																							
Forward Projects to LAG																							
IP update IT system and																							
Pobal A48 Check																							
LAG Meeting 22/11/17																							
Article 48 Checks (Pobal)																							
Letter of Offer																							
Claim Stage																							
Forward Projects to LAG																							
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Article 48 Checks (Pobal)																							
Letter of Offer																							
Claim Stage																							

Operating Rules Update

- **Pobal Article 48 Checks:**
 - Now happens *twice*
 - Post Evaluation, Pre LAG decision (two month limit removed circular 13/2017)
 - Post LAG decision, Pre letter of offer
 - Sign off from 6 users across IP, LAG and Pobal
 - Timeline estimate based on other LAG experience
- **Circular 15/2017: Targeted –v- Rolling Calls**
 - Minimum no of targeted calls reduced from 4 to 1 per annum (15/2017)
 - Action point based on national LEADER Forum (May 2017)
 - Promoters having difficulty meeting complex requirements by deadline



Operating Rules Update

- Awaiting from Department
 - Consolidated/ Updated Operating Rules
 - Variations and clarifications via circulars and FAQs
 - Remaining Circulars from discussion forum May 2017
 - Including request to reduce A48 to one check.
 - May not be allowed for provisional approvals.
 - Standardised Application form & programme templates/documentation
 - Feedback on drafts provided Aug 2017.
 - In-house templates in developed in the interim.

