

Kildare Local Community Development Committee

Minutes

Held at 10:00 am on Wednesday 27th September 2017

At Áras Chill Dara, Naas

STRICTLY CONFIDENTIAL

Members in Attendance:

Statutory	Non-Statutory
<p>Local Government Elected Members Cllr. Fintan Brett Cllr. Mark Wall Cllr. Suzanne Doyle (<i>via conference call for LCDC decisions</i>)</p> <p>Local Government Officials Peter Carey, LCDC Chairperson & Chief Executive KCC Jacqui McNabb, Head of LEO</p> <p>State Agencies</p>	<p>Partnership Companies Patricia O'Brien, Chair of CKLP (<i>via conference call for LCDC decisions</i>)</p> <p>Local Community Interests Anthony Egan, Chair, C&VF Lisa Baggott, Co-ordinator SWRDAFT Allan Shine, CEO County Kildare Chamber Sarah Shakespeare, Manager Teach Dara Pat Doyle (CEO McVerry Trust) (<i>via conference call for LCDC decisions</i>)</p>

Also in Attendance: Sonya Kavanagh (Chief Officer LCDC); Susan Bookle (Co-ordinator LCDC); Marie Kane (Administrator LCDC);

Apologies: Dermot O'Donnell (C&VF); David Walsh (An Taisce); Mary Waters (IFA); Eoghan Ryan (DEASP); Patricia Finlay (Tusla); Sean Ashe (KWETB); David Walsh (HSE)

1. Minutes & Matters Arising from the Minutes

A. Minutes

- The minutes from the last LCDC meeting on the 5th of July were noted.

B. Matters Arising from Minutes 24th May 2017

Item	Update	Action
AIRO	The AIRO work is progressing very well. AIRO expect to have the demographics report ready by 8 th October and then one/two reports every week after that. Information for the datahub will be available by the end of October. Accessing information for the social inclusion report is slower than anticipated however work is progressing well to rectify the issues experienced.	<i>Continued progress to finalise the reports by the end of the year.</i>
Community Facilities Scheme	An update in relation to the Community Facilities Scheme was circulated at the meeting. Increased funding was provided by KCC to the Athy MD due to the high number of applications.	<i>The funding is currently being allocated to the successful groups by KCC.</i>

C. Correspondence

Item	Update	Action
David Walsh, Chief Officer HSE	David Walsh wrote to the LCDC to confirm his resignation from the Committee. Brena Dempsey is proposed by the HSE as his replacement. Peter Carey thanked David for his great support over the last four years as an LCDC member. The key role he played as Chair of the RDP Subgroup was especially highlighted.	<i>It was agreed that Peter Carey would contact David Walsh to thank him for his support to the LCDC and to arrange to meet him with Brena Dempsey over the coming weeks.</i>
Mojo	A letter was received from Niamh Keaveney, Mojo Kildare Manager in relation to LCDC funding for 2018. Peter Carey said it was KCC's intention to support the programme into 2018 and that it is important that this programme continues in Kildare given its great success.	<i>Marie Kane to circulate Niamh Keaveney's letter to LCDC members who were absent.</i>

Social Inclusion Week 25-29 Sept	All LCDC members were invited to attend the closing ceremony of Social Inclusion Week in KCC on Friday 29 th September. The events have been organised by County Kildare Leader Partnership under SICAP and Kildare PPN.	
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2. Children & Young People’s Services Committee Update (CYPSC)

Lisa Baggott, CYPSC member gave an update from the Committee.

- **Homelessness** – It was agreed at the last CYPSC meeting that the KCC Housing Section would be invited to meet with CYPSC representatives to explore how they can work together to address common challenges for families that are homeless.
- **iScoil** – iScoil is a national e-learning education programme for early school leavers. There are twelve iScoil hubs nationally and one hub in Kildare (Newbridge). There has been an initial meeting with iScoil to explore what is involved in establishing an additional hub in Kildare.
- **Kildare Garda Youth Awards 2017** – currently requesting nominees, closing date 6th October
- **Strengthening Families** – An evaluation of the Kildare Strengthening Families Programme was successfully launched on 26th September at the ETBI offices in Naas. Lisa outlined that one of the main outcomes from the evaluation report is the need for a dedicated funded co-ordinator to ensure the programme’s sustainability.

3. Healthy Ireland Application

Kildare LCDC’s joint Healthy Ireland Application with CYPSC was submitted to Pobal on Friday 15th September. A summary of the application was circulated to LCDC members in advance of the LCDC meeting with the full application available for them to download on the Members Area of the LCDC website. Susan Bookle, LCDC Co-ordinator outlined that the application needs to be formally approved by the LCDC and CYPSC.

LCDC members reviewed and approved the Healthy Ireland Application submitted on 15th September 2017.

4. Update on LECP Actions 2016-2018

Economic Actions	<p>Jacqui McNabb circulated an update from LEO. The following areas were highlighted in her report.</p> <ul style="list-style-type: none"> • An overview of LEO funding by MD was outlined in the report. Total funding to date in 2017 is €678,661.
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	<ul style="list-style-type: none"> • Trading online vouchers values were included in the report by MD • Updated metrics on Student Enterprise Programmes, Training/Capacity Building and Business Advice & Mentoring were provided • There is no update yet on the results of the Town and Village Scheme applications. • The Current Enterprise Space has been launched. This is a live online database of all available buildings for lease/sale in the county, updates are provided by estate agents daily. • KCC's application under the Regional Enterprise Development Fund has been shortlisted to Phase 2 of a competitive process. Jacqui McNabb and Peter Carey presented to Enterprise Ireland on 20th September to develop a Tech Hub & Innovation Space in Naas. Acknowledgement was given by the LCDC Chairperson to Jacqui and Allan Shine for their work on the application.
Community Actions	Susan Bookle outlined that she has arranged to meet Jacqui McNabb next week to review the Community and Economic Actions. It was agreed that a review of LECP Actions would take place at the next LCDC meeting in November.
Kildare Age Friendly Programme	Peter Carey outlined that the Kildare Age Friendly Programme, co-ordinated by KCC is an important community initiative and suggested that it would fit well under the LCDC interagency structure. Mr. Carey proposed that the Age Friendly Programme provide an input at LCDC meetings similar to the CYPSC input. LCDC members were in agreement with the proposal.
Teach Dara	Sarah Shakespeare acknowledged the support that KCC and LCDC members have provided to Teach Dara over the last number of years. Sarah said she has secured a meeting with Minister Zappone on the 3 rd October to discuss the future of Teach Dara as a Family Resource Centre.

5. Update on Social Inclusion Community Activation Programme (SICAP)

- **Targets, Actions and Budget**

The SICAP Subgroup met with CKLP on 20th September. Sonya Kavanagh gave an update from the Subgroup as follows:

<ul style="list-style-type: none"> • Targets: KPIs are well on track and a number of targets have already been achieved. Other targets are expected to be on track or ahead of target. There were no concerns raised by the Subgroup regarding reaching 2017 targets.
<ul style="list-style-type: none"> • Actions: CKLP presented details on actions at the Subgroup meeting. Significant progress has been achieved under the three SICAP goals: Community Development, Education & Training, and Employment.

<ul style="list-style-type: none"> • Budget: The budget is on track overall (62% spent) however there are some budget areas that have been identified as areas to prioritise to ensure that the full allocation is spent.
<ul style="list-style-type: none"> • Pobal Support Visit: Aileen Gilchrist, Pobal Liaison Officer met with the Kildare SICAP Subgroup on July 26th. There were no areas of concern raised and the meeting was very positive. The Subgroup highlighted the need for more resources in Kildare to respond to social inclusion and the capacity of SICAP to maximise resources allocated.
<ul style="list-style-type: none"> • Inspection Report: The Pobal Audit section undertook an Inspection Visit in relation to SICAP in CKLP in 2016. A number of minor issues were raised following the audit and these were responded to by CKLP within the allotted timeframe. A follow up conference call was held on 19th September with Pobal, Susan Bookle and Sonya Kavanagh to identify if any outstanding issues were not fully addressed. Pobal confirmed that they were satisfied with the responses received by CKLP and there were no outstanding issues of concern highlighted.
<ul style="list-style-type: none"> • Athy: The tender process to secure a consultant to carry out the research work on behalf of the group was unsuccessful. LCDC members queried the reason and Susan outlined that the low number of tenders received was probably due to the time of year, and the market being particularly busy. Discussions are taking place to secure somebody to carry out the work as a priority.

- **SICAP 2018-2022**

Sonya Kavanagh informed the LCDC members that the tender was published on e-tenders on 31st July. The tender is a five year award and the budget for 2018 for Kildare is €1,061.036. The tender closing date is 29th September at 3pm.

Sonya outlined that a tender evaluation committee must be established to assess the applications and she proposed that the committee is composed of Pat Doyle as Chairperson, Sonya Kavanagh, Susan Bookle, a KCC Procurement Expert with Marie Kane providing administrative support. Sonya proposed that the LCDC members delegate the responsibility of a tender decision to the Evaluation Committee. If the responsibility is not delegated, the November LCDC meeting will need to change to the week of 13th November. In line with national timelines, a notification letter will be sent to the successful tenderer on 24th November.

It was agreed by all LCDC members present to delegate the responsibility of a tender decision to the Evaluation Committee. Pat Doyle agreed to Chair the Evaluation Committee.

There being no other business, the meeting was closed.

6. Date of Next Meeting 2017 (10.00am – 12.00pm):

- Wed 22nd November 2017

LCDC Attendance 2014/2015/2016/2017

Name	Organisation	2014	2015	2016	Jan	Mar	May	July	Sept
Local Govt. Members									
Cllr. Mark Wall	Public Rep.	6/7	4/6	3/6	✓	X	✓	AP	✓
Cllr. Suzanne Doyle	Public Rep.	6/7	3/6	4/6	✓	✓	✓	AP	AP
Cllr. Fintan Brett	Public Rep.	4/6	6/6	4/6	✓	✓	✓	✓	✓
Local Government Officials									
Eamon O'Sullivan	KCC	3/3	n/a	n/a					
Peter Carey	KCC	3/4	4/6	6/6	✓	✓	✓	✓	✓
Jacqui McNabb (Jan 2017)	LEO	3/7	2/6	2/4	✓	AP	✓	AP	✓
State Agencies									
David Walsh	HSE	4/7	5/6	5/6	✓	✓	AP	✓	AP
Patricia Finlay	Tusla	7/7	4/6	3/6	AP	✓	AP	✓	AP
Sean Ashe	KWETB	5/7	6/6	3/6	AP	✓	✓	AP	AP
Eoghan Ryan (Jul 2016)	DSP	n/a	1/1	2/3	✓	✓	X	✓	AP
Partnership Company									
Chris Byrne	CKLP	4/7	2/4	n/a					
Patricia O'Brien (Sept 2015)	CKLP	n/a	1/2	5/6	AP	✓	AP	✓	AP
Local Community Interests									
Allan Shine	NthK Chamber	7/7	5/6	5/6	✓	✓	AP	✓	✓
Anthony Egan	C&VF	6/7	4/6	2/6	✓	✓	✓	✓	✓
Christy Lynch (Resigned)	KARE	5/7	1/6	n/a					
David Walsh	An Taisce	6/7	6/6	4/6	✓	✓	✓	✓	AP
Dermot O'Donnell	C&VF	4/7	2/6	5/6	✓	✓	✓	✓	AP
Mary Waters	IFA	6/7	6/6	4/6	✓	AP	✓	✓	AP
Pat Doyle	McVerry Trust	5/7	4/6	6/6	AP	✓	✓	✓	AP
Sarah Shakespeare	Teach Dara	5/7	5/6	6/6	AP	✓	X	✓	✓
Lisa Baggott	SWRDTF	3/4	4/6	6/6	AP	✓	✓	✓	✓
Chief Officer									
Peter Minnock	KCC	7/7	6/6	6/6	✓	✓			
Sonya Kavanagh	KCC					✓	✓	✓	✓
LCDC Staff									
Susan Bookle	LCDC	7/7	6/6	6/6	✓	✓	✓	✓	✓
Marie Kane	LCDC	7/7	6/6	6/6	✓	✓	✓	✓	✓